

**CITY OF COTTLEVILLE
OLD TOWN HISTORIC DISTRICT COMMISSION MINUTES
SEPTEMBER 9, 2024**

The Old Town Historic Commission held their meeting at City Hall located at 5490 5th Street Cottleville, Missouri.

The Pledge of Allegiance was recited.

Chairman Scott Lewis called the meeting to order at 5:30 p.m.

Amy Lewis, City Clerk called roll and those present at roll call were:

Chairman Scott Lewis	Present
Dan Define	Present
Mayor Bob Ronkoski	Present
Gina Ralston	Present
Adrian Kleeschulte	Present
John Stiles	Present
Steve Lierman	Present

There were seven (7) members present and zero (0) absent.

Minutes

John Stiles moved to approve the May 13, 2024, minutes. Terry Hogan seconded the motion. Motion was carried by affirmative votes of seven (7) members. There were no nay votes and no abstentions.

Reports from the Commission Members/Announcements

None.

Public Comment

None.

Old Business

Nothing at this time.

New Business

- A. Presentation from the Missouri Department of Natural Resources Division of Historic Preservation Office.
 1. Certified Local Government (CLG) Fundamentals
 2. Secretary of the Interiors Standards for Rehabilitation

Ethan Starr from the Missouri Historic Preservation Office provided refresher training with the Old Town Historic District Commission members. It was noted that the City of Cottleville, has been a Certified Local Government (CLG) since 2008 and it is a designation held by only 65 cities in Missouri. He further noted the states CLG program started in the mid 80's. The presentation was nearly an hour long and went over various aspects of CLGs and preservation. Mr. Starr mentioned CLG status allows Cottleville to access additional grant opportunities and historic tax credits for the rehabilitation of historic buildings city wide should property owners desire to do so. In addition, a property may also apply to be placed on a Registry of Historic places with the help of the CLG program through the National Parks Service or SHPO, if the property owner desires to be on such registry.

It was noted prior to this meeting, City staff took Mr. Starr on a tour of the Cottleville Old Town District, showing several businesses that operate within historic buildings. Mr. Starr stated Cottleville has a great district.

Mr. Starr recommended the City update the historical structure survey done in 2008 now that more information is known or has been discovered. He said there will be grants for this type of City update. He further stated the City could update their comprehensive plan and ordinance as well. He stated property owners wishing to utilize any historic tax credits available should consider hiring professional help to do so.

Mr. Starr shared examples of various types of projects around the state including preservation projects, rehab projects, restoration projects and reconstruction or adding additions type projects. He further stated historic structures could be 50 years old or more.

- B. Discuss draft changes/updates to Article III Special District/Old Town Cottleville City Code.

Mayor Bob Ronkoski moved to table item B above. John Stiles seconded the motion. Motion was carried by affirmative votes of seven (7) members. There were no nay votes and no abstentions.

Board and Commission Updates

Nothing at this time.

Additional Discussion

It was noted that the next meeting date is October 7, 2024 as needed at 6:00 pm.

Adjournment

John Stiles moved to adjourn the meeting. Steve Lierman seconded the motion. Motion was carried by affirmative votes of six (6) members. The meeting was adjourned at 6:35 pm.

Respectfully Submitted,

Amy C. Lewis, MRCC, CMC
City Clerk

Approval Date: _____

Chairman Scott Lewis