

CALENDAR YEAR: \_\_\_\_\_  
License Valid from January 1 to December 31



## Liquor License (Renewal) Application

5490 Fifth Street - Cottleville, Missouri 63304      Ph: 636-498-6565      Fx: 636-498-6575

Business/Association/Partnership Name: \_\_\_\_\_  
Business/Association/Partnership Address: \_\_\_\_\_  
Owner's/Member's Name: \_\_\_\_\_  
Owner's Member's Address & Phone Number: \_\_\_\_\_  
Owner's/Member's Age: \_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Driver's License No: \_\_\_\_\_  
List Additional Members/Directors: \_\_\_\_\_

Federal EIN No.: \_\_\_\_\_ Sales Tax No.: \_\_\_\_\_

Check One:      Sole Proprietor      LLC      Corporation      Non for Profit  
**CHECK ALL THAT APPLIES TO YOUR BUSINESS / ASSOCIATION**

**Manufacturers of intoxicating liquor.** For the privilege of manufacturing, distilling, blending and brewing in this City intoxicating liquor of all kinds and the privilege of selling to duly licensed wholesalers and soliciting orders for the sale of intoxicating liquor of all kinds, to, by or through a duly licensed wholesaler within this City, a license fee in the sum of three hundred dollars (\$300.00). \$300

**Microbrewery.** For the privilege of manufacturing beer and malt liquor in quantities not to exceed ten thousand (10,000) barrels per annum, a licensee shall pay the sum of three hundred dollars (\$300.00). Notwithstanding any other provision of this Chapter to the contrary, the holder of a microbrewer's license may apply for, and the City Clerk may issue, a license to sell beer and malt liquor by the drink at retail for consumption on the premises. The holder of a microbrewer's license may also sell beer and malt liquor produced on the brewery premises to duly licensed wholesalers. \$300

**Manufacturer of wine or brandy.** For the privilege of manufacturing wine or brandy in quantities not to exceed five hundred thousand (500,000) gallons, not in excess of eighteen percent (18%) of alcohol by weight for wine, or not in excess of thirty-four percent (34%) of alcohol by weight for brandy, from grapes, berries, other fruits, fruit products, honey, and vegetables produced or grown in the State of Missouri (Missouri-produced), exclusive of sugar, water and spirits, there shall be paid to and collected by the City, in lieu of the fee provided in Subsection (A)(1), a license fee of five dollars (\$5.00) for each five hundred (500) gallons or fraction thereof of wine or brandy produced up to a maximum license fee of three hundred dollars (\$300.00). \$300

**Solicitors and wholesalers of intoxicating liquor.** For the privilege of selling intoxicating liquor of all kinds by a wholesaler to a person duly licensed to sell such intoxicating liquor of all kinds at retail and the privilege of selling to duly licensed wholesalers and soliciting orders for the sale of intoxicating liquor of all kinds, to, by or through a duly licensed wholesaler within this City, a license fee in the sum of one hundred dollars (\$100.00). \$100

**Retail sales of intoxicating liquor — by the drink.** For the sale of all kinds of intoxicating liquor, at retail by the drink, for consumption on the premises of the licensee, including the sale of intoxicating liquor in the original package, a license fee in the sum of three hundred dollars (\$300.00).

\$300

**Retail sales of intoxicating liquor — original package.** For the sale of intoxicating liquor in the original package, not to be consumed upon the premises where sold, sold in connection with and by a person engaged in the operation of one (1) or more of the following businesses: a drugstore, a cigar and tobacco store, a grocery store, a general merchandise store, a confectionery or delicatessen store, and having and keeping in his/her store a stock of goods having a value according to invoices of at least one thousand dollars (\$1,000.00), exclusive of fixtures and intoxicating liquors, a license fee in the sum of one hundred fifty dollars (\$150.00). Under such license, no intoxicating liquor shall be consumed on the premises where sold nor shall any original package be opened on the premises of the vendor except as otherwise provided in this Chapter.

\$150

**Sunday sales.** Any person licensed to sell intoxicating liquor either at retail by the drink for consumption on the premises of the licensee, or for the sale of intoxicating liquor in the original package, or who possesses the qualifications and meets the requirements of this Chapter for such licenses, may apply for a special license to sell intoxicating liquor either at retail by the drink for consumption on the premises of the licensee, or for the sale of intoxicating liquor in the original package between the hours of 9:00 a.m. and Midnight on Sundays, for the sum of two hundred dollars (\$200.00). This fee is in addition to all other fees required pursuant to this Chapter.

\$200

**Malt liquor by the drink.** For every license issued for the sale of malt liquor at retail by drink for consumption on the premises where sold, the licensee shall pay a license fee in the sum of fifty dollars (\$50.00). Notwithstanding any other provision of this Chapter to the contrary, any person licensed pursuant to this Subsection may also sell malt liquor at retail between the hours of 9:00 a.m. and midnight on Sunday.

\$50

**Not for Profit Picnic License.** In addition to the annual licenses provided, a temporary license for the sale of all kinds of intoxicating liquor, including liquor in the original package and at retail by the drink for consumption on the premises of the licensee, may be issued to any church, school, civic, service, fraternal, veteran, political, or charitable club or organization for the sale of such intoxicating liquor at a picnic, bazaar, fair, or some other gathering. This license shall be issued only for the day(s) named and it shall not authorize the sale of intoxicating liquor for more than seven (7) days by any such club or organization

\$25

Event Description: \_\_\_\_\_

Event Location / Premise Address: \_\_\_\_\_

Event Date(s): \_\_\_\_\_ Event Times(s): \_\_\_\_\_

**Special Event Off Premises.** A temporary license to caterers and other persons holding licenses to sell intoxicating liquor by the drink at retail for consumption on the premises pursuant to the provision of Chapter 311, RSMo, who furnish provision and services for use at a particular function, occasion, or event at a particular location other than the licensed premises but not including a "festival" as defined in Chapter 316 RSMo. This temporary license shall authorize the service of alcoholic beverages at such function, occasion, or event during the hours at which alcoholic beverages may lawfully be sold or served upon premises licensed to sell alcoholic beverages for on-premises consumption on the premises in which such function, occasion, or event is held. Such temporary license shall be issued for a period not to exceed one hundred sixty eight (168) consecutive hours and may not be renewed. All provisions of the City's ordinances, rules, and regulations shall extend to such premises and shall be in force

and enforceable during all the time the licensee, its agents, servants, employees or stock are in such premises. This temporary license shall allow the sale of intoxicating liquor in the original package

\$15/day

Event Description: \_\_\_\_\_

Event Location / Premise Address: \_\_\_\_\_

Event Date(s): \_\_\_\_\_ Event Times(s): \_\_\_\_\_

1. Completed application for a temporary license issued must be submitted to the City Administrator at least five (5) days prior to the function, occasion or event.
2. No more than six (6) licenses shall be issued to any persons or organizations during the license term.

Attach written permission from the property owner to hold the function, occasion or event

Attach a photo copy of the applicant's driver's license

**\*Late Fees. An additional twenty five dollars (\$25.00) per month (Max. of \$150.00). Amounts are not prorated.**

TOTAL AMOUNT DUE ..... \$

**X**

\_\_\_\_\_  
Signature of Owner /Authorized Person

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_/\_\_\_\_/\_\_\_\_  
Date

1. Has the Applicant ever had a liquor license previously?      YES      NO  
If yes, where: \_\_\_\_\_
2. Has the Applicant ever had a liquor license revoked?      YES      NO  
If yes, list date & location: \_\_\_\_\_
3. Has the Applicant ever been convicted of a violation of any law applicable to manufacture or sale of intoxicating liquor or non-intoxicating beer?      YES      NO
4. Has the Applicant ever been convicted of a Felony Offense?      YES      NO  
If yes, give dates, charges, & locations: \_\_\_\_\_
5. Has the Applicant ever been convicted of a misdemeanor offense?      YES      NO  
If yes, give dates, charges, & locations: \_\_\_\_\_

**You must have a current annual business license with the City of Cottleville before acquiring a liquor license. Complete all information. Any falsification or misrepresentation on this application could result in immediate revocation or suspension.**

**A Missouri State Highway Patrol Criminal Record Check is required annually.**

- Use the online MSHP MACHS Name Search Portal for an immediate record.  
<https://www.machs.mo.gov/MocchWebInterface/home.html>

**\*INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED IN PERSON OR BY MAIL AND WILL BE RETURNED TO YOU**

**\*IF YOU HAVE LIVE ENTERTAINMENT, YOU ARE REQUIRED TO HAVE AN ENTERTAINMENT LICENSE.**

**\*AFTER OBTAINING YOUR COTTLEVILLE LIQUOR LICENSE, YOU MUST APPLY FOR YOUR STATE OF MISSOURI LICENSE AND YOUR ST. CHARLES COUNTY LIQUOR LICENSE\*.**

**\*NEW BUSINESS(ES) – A COTTLEVILLE CONDITIONAL USE PERMIT IS REQUIRED FOR ALL ORIGINAL PACKAGE RETAIL LIQUOR SALES**

I hereby authorize the Chief of Police of the City of Cottleville, Missouri or his designate to conduct a criminal history check and personal background check and for release of any information to City Officials.

I, \_\_\_\_\_ hereby declare under penalties of perjury that I am of good moral character, free of felonies and meet the qualifications of the City Code Section 600.040 and Ordinance 1499 regarding the sale of alcoholic beverages and other matters related thereto. I declare under penalties of perjury that I am not aware of any information that would prohibit me from fulling or meeting any liquor licensing requirements.

**X** \_\_\_\_\_  
Signature of Officer / Owner / Member

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

<b>Cottleville Office Use Only</b>							
Date Application Received				Check No:			
Fee Receipt No:				Date License Issued:			
Total Amount Paid:				Notes:			